

# Confluence

Course code: ATL\_CONFL

Confluence is an Atlassian tool that allows mainly to work with content shared across the company. Apart from that it can be also used as platform to handle various kinds of documents. Confluence can be used as company intranet or as a knowledge base for customer portal but there is only one true limitation of its usage – imagination. If you want to master work with Confluence and learn real life use cases then this course is right for you.

## Who is the course for

The course will be beneficial to those who are already using Confluence and want to use its potential to maximum but also for those who never worked with it.

## Required skills

- Previous knowledge of Confluence is not required although general awareness of Atlassian tools is an advantage.
- Basic knowledge of working with PC.
- Basic orientation in IT world.

## Discounted bundle

If you order the courses ATL\_JIRA - JIRA Course and ATL\_CONFL - Confluence in one order for one participant, you will get a discount of 18%. The discount will be confirmed by the sales department after the order has been sent.

## Course outline

- Description of Confluence – what purpose it serves
- Basic navigation within the system
- Hierarchy of the system – spaces, pages
- Spaces – creation, editing, classification
- Pages – creation, editing, classification
- Blueprints – what it is and how to work with them
- Shortcuts
- Work with text – formatting and editing
- Macros – what it is and how to work with them
- Permissions – how grant/revoke permissions
- Connection to Jira
- Data export and import
- Plugins for Confluence – how to choose the right one

**GOPAS Praha**  
Kodařská 1441/46  
101 00 Praha 10  
Tel.: +420 234 064 900-3  
[info@gopas.cz](mailto:info@gopas.cz)

**GOPAS Brno**  
Nové sady 996/25  
602 00 Brno  
Tel.: +420 542 422 111  
[info@gopas.cz](mailto:info@gopas.cz)

**GOPAS Bratislava**  
Dr. Vladimíra Clementisa 10  
Bratislava, 821 02  
Tel.: +421 248 282 701-2  
[info@gopas.sk](mailto:info@gopas.sk)

  
Copyright © 2020 GOPAS, a.s.,  
All rights reserved