

Transform your everyday business processes with agents

Course code: MS-4019

Transforming everyday business processes with agents explores prebuilt agents and Microsoft agents for everyday business users in Microsoft 365 Copilot. Hands-on exercises help students learn how to create agents in both Microsoft 365 Copilot Chat and SharePoint.

Who is the course for

Transforming everyday business processes with agents is aimed at everyday Microsoft 365 business users. No coding environment is required to create Microsoft 365 Copilot chat agents and SharePoint agents.

Prerequisites

- Students should have basic functional experience with Microsoft 365 services.
- Students must have a proficient understanding of general IT practices.

Course outline

- Get started with agents
- Explore prebuilt Microsoft 365 Copilot agents
- Build and manage an agent
- Share and use agents

GOPAS Praha
Na Strži 2097/63
140 00 Praha 4 - Krč
Tel.: +420 226 201 390
info@gopas.cz

GOPAS Brno
Nové sady 996/25
602 00 Brno
Tel.: +420 530 513 590
info@gopas.cz

GOPAS Bratislava
Dr. Vladimíra Clementisa 10
Bratislava, 821 02
Tel.: +421 902 903 132
info@gopas.sk



Copyright © 2026 GOPAS, a.s.,
All rights reserved