

Basics of Customizing for Financial Accounting: GL, AP, AR in SAP S/4HANA

Course code: S4F12

The course provides an overview of how to implement Financial Accounting capabilities of SAP S/4HANA in order to cover the related business requirements. You will gain the mandatory foundation knowledge required in order to understand and configure business processes for the SAP S/4HANA financials module in the areas of general ledger, accounts payable, and accounts receivable accounting. For the Master Data, the Document Control/Posting Control and Financial Document Clearing you will practice some configurations and verify the result by using the application. Course based on software release: SAP S/4HANA 2021 SPS0.

Who is the course for

- Application Consultant
- Business Process Owner / Team Lead / Power User

What we teach you

This course will prepare you to:

- Provide an overview of basic customizing settings in the main components of Financial Accounting with SAP S/4HANA
- Configure the Master Data Settings (G/L Accounts, Customer and Vendor Accounts) of Financial Accounting with SAP S/4HANA
- Configure the Document Control and Posting Control Settings of Financial Accounting with SAP S/4HANA
- Configure the Settings for Financial Document Clearing of Financial Accounting with SAP S/4HANA

Required skills

Essential

- S4F10 Business Processes in Financial Accounting in SAP S/4HANA

Recommended

- Knowledge in the Financial Accounting

Course outline

- Short Overview of SAP S/4HANA
- Core Financial Accounting (FI) Configuration
- Managing Organizational Units in Financial Accounting (FI)
- Checking the Basic Settings in General Ledger (G/L)
- Accounting
- Outlining the Variant Principle
- Managing Fiscal Year Variants
- Master Data
- Maintaining General Ledger (G/L) Accounts
- Managing Customer and Vendor Accounts (BP)
- Document Control
- Configuring the Header and Line Items of Financial Accounting
- (FI) Documents
- Managing Posting Periods
- Managing Posting Authorizations
- Posting Control
- Analyzing Document Splitting
- Maintaining Default Values
- Configuring Change Control
- Configuring Document Reversal
- Configuring Payment Terms and Cash Discounts

GOPAS Praha

Na Strži 2097/63
140 00 Praha 4 - Krč
Tel.: +420 226 201 390
info@gopas.cz

GOPAS Brno

Nové sady 996/25
602 00 Brno
Tel.: +420 530 513 590
info@gopas.cz

GOPAS Bratislava

Dr. Vladimíra Clementisa 10
Bratislava, 821 02
Tel.: +421 902 903 132
info@gopas.sk



Copyright © 2026 GOPAS, a.s.,
All rights reserved

Basics of Customizing for Financial Accounting: GL, AP, AR in SAP S/4HANA

- Maintaining Taxes and Tax Codes
- Posting Cross-Company Code Transactions
- Financial Document Clearing
- Performing Open Item Clearing
- Managing Payment Differences

What you need to know

- This course is the essential prerequisite for most follow-on training in financial accounting (S/4HANA).

GOPAS Praha
Na Strži 2097/63
140 00 Praha 4 - Krč
Tel.: +420 226 201 390
info@gopas.cz

GOPAS Brno
Nové sady 996/25
602 00 Brno
Tel.: +420 530 513 590
info@gopas.cz

GOPAS Bratislava
Dr. Vladimíra Clementisa 10
Bratislava, 821 02
Tel.: +421 902 903 132
info@gopas.sk



Copyright © 2026 GOPAS, a.s.,
All rights reserved