

Course code: GOC674

The Data Privacy course is intended for everyone involved in the processing and protection of personal data who wants to gain a comprehensive overview of this area. During the course you will understand the history and importance of data protection and become familiar with the fundamental concepts and principles as well as the current legislation, led by the GDPR. Step by step, you will walk through the entire life cycle of personal data protection – from identifying and processing the data, through technical and organisational measures and safeguarding the rights of data subjects, to the current challenges associated with new technologies and international data transfers. Through hands-on exercises, discussions and workshops, you will try out case-study analysis, the design of processes for ensuring GDPR compliance, and preparation for security incidents, so that you gain a comprehensive understanding of how to implement and maintain personal data protection effectively in your own organisation.

What You Will Learn

- You will understand the history, importance and basic principles of personal data protection
- You will become familiar with GDPR legislation and other relevant legal regulations
- You will learn to identify personal data and process it correctly
- You will find out which technical and organisational measures serve to protect data
- You will discover how to safeguard the rights of data subjects and ensure GDPR compliance in your organisation
- You will try out designing processes for personal data protection and preparing for security incidents
- You will understand the impact of new technologies on data protection and how to handle international data transfers

Who the Course Is For

- Data Protection Officers (DPOs) who want to deepen their knowledge of the GDPR and data protection.
- Lawyers and compliance specialists responsible for the organisation's compliance with personal data protection legislation.
- IT specialists and security professionals who implement technical and organisational measures for data protection.
- Managers and team leaders responsible for the processing of personal data in their organisations.

Prerequisites

- No special prior knowledge is required.
- A basic awareness of how an organisation operates and how it processes data is an advantage.

Course Outline

1 Introduction to Data Protection

- You will become familiar with the history and importance of personal data protection
- You will understand the basic concepts and principles of data protection – personal data, data processing, data subjects, and controllers and processors
- You will gain an overview of data protection legislation, in particular the GDPR and other relevant legal regulations at the national level
- In a hands-on exercise, you will try out case-study analysis and the identification of personal data
- In a discussion, you will find out how the laws affect organisations' day-to-day operations
- In a workshop, you will master the basics of processing and protecting personal data in organisations

2 Implementing Data Protection

- You will find out which technical and organisational measures serve to protect data – encryption, anonymisation and security policies
- You will learn how to safeguard the rights of data subjects – the right to be forgotten, the right of access to data and the right to rectification
- In a hands-on exercise, you will try out designing processes to ensure GDPR compliance within an organisation

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- In a discussion, we will address ethical questions and dilemmas in data protection
- In a workshop, you will prepare for a data breach and learn to respond to security incidents

3 Current Challenges and Future Developments in Data Protection

- You will understand how new technologies affect data protection – cloud services, big data and artificial intelligence
- You will find out how international data transfers work – standard contractual clauses, privacy shield frameworks (Privacy Shield) and appropriate safeguards
- In a hands-on exercise, you will try out carrying out risk assessments and data protection impact assessments (DPIAs) when using new technologies
- In a discussion, you will become familiar with future trends in data protection and regulation